

ACS Scholarship Policy and Application Process

Purpose of the scholarship: To help the school distribute available scholarship money in the most effective way possible.

It must be understood that the school cannot meet all of the tuition need for any of the families; therefore, the best way of looking at this program is to use the scholarship program as a means of distributing the financial stress (or unmet need) among the applicants for assistance.

Process of Receiving a Scholarship:

1. The family submits an application to TADS with the supporting documentation by May 1 or July 1. Families may apply online at www.tuitionaid.com or may fill in a paper application and send it to Tuition Aid Data Services, 800 Washington Ave. N., Suite 671, Minneapolis, MN 55401. Before applying online, contact the ACS business office for specific instructions.
2. TADS uses the information to calculate need based on the formula agreed upon by ACS and makes recommendations based on the funds available and distribution method chosen.
3. TADS reports back to the school with their recommendations. There will be two reports, one with names and data and the other without names and limited data.
4. The Scholarship Committee is appointed by the Board and does not include the administration. The Scholarship Administrator (bookkeeper) will forward the coded report to the Scholarship Committee chairman. The Committee will not know the names of the particular families on the report but will be only looking at figures.
5. Final decisions will be made by the Committee in May and July as to the awarding of funds. These decisions may not be appealed.
6. The families will be notified by the Scholarship Administrator by early June or early August concerning how much help they will receive.
7. Scholarships will be awarded for the current year but will be distributed for ten months. If a student does not attend or withdraws before the end of the school year, the unused money will revert to the scholarship program and can be designated as the committee decides.
8. Specific limitation on the scholarship:
Maximum grant: 25% of tuition
Eligible recipients: currently enrolled students and new students for grades 1-12
9. Administration Fee: \$29 per application paid directly to TADS with the application.

